



Supervisor Skills and Field Observations

Objective

Upon the end of the training, a trainee will be able to demonstrate theoretical and practical knowledge in:

- The tools to improve team performance.
- The productive and constructive communications in supervisions and field work.

Brief Curriculum

Topics to be covered (3 to4 days).

- Emotional Intelligence and Leadership.
- Supervisor skills
 - Field observations
 - Feedback
 - Positive reinforce
 - Corrections
- Human Performance Tools (Supervisors + Workers)
 - Effective communication
 - Verification practises
 - Procedure use and adherence
 - Questioning attitude
 - Pre-job / post job meetings
 - Knowledge workers tools

*Practice into real environment by use of Human Factor Simulator.



Target group

Nuclear Professionals and Researchers involved in:

- Management - All management activities related to the plant life cycle, providing all aspects of NPP safe operation, i.e. policies, decision-making, etc.
- Operation - Overall operation of the plant, plant control & systems, routine operations (start up, shutdown), emergency actions and safety-related operations
- Maintenance - Overall maintenance of the plant and equipment (mechanical, I&C, electrical), regular check ups
- Engineering and technical support - Technical support, modifications, complete testing, reactor physics, chemistry, fuel-related and other support services
- Radiation protection - Radiation monitoring
- Design - Plant and system design, analysis and procurement activities
- Research & Development - Development of processes, systems, equipment and prototype testing
- **Trainers/Instructors** - Combination of activities, including coaching and instructions, with the purpose of preparing an individual or a team to perform a specific task or job, or series of jobs, through achieving a set of training objectives.

Qualification requirements

- EQF level 5-7
- Familiarity with high-risk work environments
- Good verbal and written English skills

Host organisation

Tecnatom, Spain

Language

The working language of the course is English.

Depending on the needs of the students, the course could be updated by teaching with translators or running the courses for local trainers in the **train the trainers** form.

Duration

Four days with classroom and practical training on human factors simulator located at Kozloduy NPP

Three days only classroom training

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